

NOTICE INVITING TENDER

Sealed Tenders in prescribed form are invited by General Manager, Telecom District, BSNL, Balasore on behalf of CMD BSNL from experienced Contractors for Data Entry job in computer system for different zones in Balasore SSA. The Tender document can be obtained from the SDE (IT), Office of the General Manager Telecom District, Balasore, PO/Dist-Balasore-756001, on production of demand Draft/banker's cheque/pay order of **Rs.525/-**(Five hundred twentyfive) only including 5% Sales Tax drawn on any scheduled bank stationed at Balasore in favour of **A.O. (Cash), BSNL,O/o GMTD, Balasore** on any working day between **11:00 Hrs to 13:30 Hrs from 09-01-2014 to 28-01-2014** or Tender paper can be downloaded from our website <http://www.orissa.bsnl.co.in/tender.php> (Balasore page) & a demand draft/banker's cheque / pay order of **Rs.525/-** in favour of **A.O.(Cash), BSNL O/o the GMTD, Balasore** should be submitted along with the tender in an envelop super scribed as the cost towards the tender paper. Such bids without the cost of tender paper will be rejected straight forth.

Details of work :- Data Entry Job for different Zones of Balasore SSA

Zone No.	Details of areas as under	Approximate estimated cost	EMD
Z1	Accounts , AO CMTS , TRA & Computer Billing Section in o/o GMTD , BSNL , Balasore	Rs. 9,00,000/-	Rs.18,000/-
Z2	All Field unit offices under SSA Balasore & O/o the GMTD , Balasore .(Excluding Accounts , TRA , Computer Billing Section & CM section)	Rs. 11,00,000/-	Rs.22,000/-
Z3	Consumer Mobility(CM) SECTION	Rs. 7,00,000/-	Rs. 14,000/-

Non-interest bearing Earnest Money for the different zones in the form of Bank Draft/Banker's cheque from any Scheduled Bank stationed at Balasore drawn in favour of the **A.O.(Cash), BSNL, O/o GMTD, Balasore** must be attached along with the Tender offer.

Tender to be deposited in the tender Box kept with	AGM (HR & ADMN), O/o GMTD, Balasore AT : Room No 202 , Door Sanchar Bhawan , FM Golai , Balasore - 756001
Tender will be received up to	13:00 hrs of 29-01-2014
Time & date of opening of the tender	16:00 hrs of 29-01-2014
Venue of opening of Tender	Conference Hall, O/o GMTD, Balasore.

A. Eligibility criterion for the above works :

- i) One bidder can apply for a maximum of one zone only. The participation of a bidder in this tender will be treated as cancelled if the same bidder applies for more than one zone.
- ii) The bidder should have a valid Labour Licence from Central labour commissioner under the Contract Labour (R & A) Act 1970 and the Contract Labour (Regulation and Abolition) Central Rules 1971. A copy should be produced. If the bidder do not have a valid labour license , An Undertaking to the effect that the labour license from Central Labour Commission under Contract Labour (R & A) Act 1970 and the Contract Labour (Regulation and Abolition) Central Rules 1971 for the number of data entry operators to be employed for execution of work order issued will be submitted before commencement of work. In such case where the bidder fails to submit the labour license within the stipulated period as mentioned above , then it's bid will be cancelled or rejected .
- iii) The bidder should have experience in BSNL/MTNL/Any other PSU/Central Government in executing data entry work/job contract work/ U/G cable work / OFC work. He should have completed such work to the tune of Rs 2,00,000/- (Rs Two Lakhs) taken together during last two financial years 2011-2012 &

2012-2013. The experience certificate issued by an officer not below the rank of JAG level or DGM equivalent shall only be considered.

- iv) The bidder should have valid PAN card.
- v) The bidder should have valid EPF registration certificate.
- vi) The bidder should have valid ESI registration certificate.
- vii) The bidder should have valid service tax registration certificate .
- viii) The bidder should have bank solvency certificate worth **Rs.3,60,000/-** (Rupees Three Lakhs Sixty Thousands) for Zone Z1 , **Rs.4,40,000/-** (Rupees Four Lakhs Forty Thousands) for Zone Z2 & **Rs.2,80,000/-** (Rupees Two Lakhs Eighty Thousands) for Zone Z3 to be submitted in original. The date of issue of solvency certificate should not be older than the date of notification of tender.

B. Period of Contract:

The contract will remain valid for a period of one year from the date of signing of agreement. However the GMTD, Balasore reserves the right either to reduce or extend the contract period for another six months in the interest of service and administrative grounds. This can further be extended upto six months on mutually agreed terms.

If holiday or bandh is declared for some reason on the date of opening of tender then tender will be opened on the next working day.

Sd/-
AGM (HR & ADMN)
BSNL, O/o GMTD, Balasore.